

## Decision Sciences Institute Code of Conduct

The Decision Sciences Institute (DSI) is committed to upholding high standards of ethical values and conduct. The DSI Code of Conduct (COC) communicates our values, is a framework for ethical decision making, and provides a guide for ethical conduct for all of our members and stakeholders. The COC applies to all (i) DSI members irrespective of their membership type, the role they fulfill, or the country in which they live or work, (ii) employees of DSI, (iii) suppliers to DSI, and (iv) participants in all DSI-branded conferences, programs, and activities (aka “events”). The COC reflects our shared values but is not intended as a comprehensive guide to ethical behavior.

### Core Values

- **Integrity:** Act and communicate in an honest and truthful manner in all situations, and honor commitments and promises.
- **Respect:** Treat all individuals with respect and dignity. Refrain from disparaging individuals or groups. Embrace diversity and create an inclusive environment.
- **Fairness and Justice:** Ensure that opportunities are equally available to all individuals without bias or discrimination. Avoid conflicts of interest and do not use positions for personal gain.
- **Responsibility:** Conduct activities professionally and competently. Take responsibility for your decisions and actions.
- **Protect Privacy:** Protect personal and confidential information. Use information only for its intended purpose.

### Specific Guidelines

The code of conduct shall, without limitation, require DSI members, employees of DSI, suppliers to DSI, and participants in all DSI-branded events to:

1. Abide by the core values in all communications and actions.
2. Abide by the Bylaws and the Policies and Procedures of the Decision Sciences Institute. The Bylaws serve as the governing document for all programs and will supersede all other documents.
3. Understand, support and promote the Vision and Mission of DSI and cooperate with fellow members in the application of this COC.
4. Comply with the law.
5. Not engage in discrimination, harassment of any type, or other inappropriate actions or statements as defined or protected by law. Report inappropriate actions to relevant authorities, including law enforcement officials.
6. Report COC violations to DSI Executive Director Vivian Landrum [VLandrum@bauer.uh.edu](mailto:VLandrum@bauer.uh.edu) or any DSI Board member.

### Member Commitment

As a Member of the Decision Sciences Institute:

- ✓ I have read the COC and understand that with my online membership application and/or payment of membership dues, I am bound by and agree to abide by the COC.
- ✓ I recognize that membership is a privilege and that as a member, I have the responsibility to assure that everyone understands and commits to the COC.
- ✓ I understand that failure to adhere to the professional and personal obligations of DSI in the COC and as defined in the Institute’s Bylaws and Policies and Procedures, can result in sanctions including the termination of my membership.



## Decision Sciences Institute Professional Conduct at Conferences

All participants of DSI-branded conferences are required to abide by the DSI Code of Conduct at all times. Participants must also abide by the following:

1. Session participants should be courteous to each other.
2. Session chairs should be prepared for assigned sessions, show up on time, provide clear guidelines on how sessions are to proceed, report no-shows, and complete any other assigned tasks from the Conference Chair.
3. Presenters should be well prepared to present professionally; be punctual and remain for other presentations in the same session, whenever feasible; and respect and follow the session schedule given by the session chair.
4. If unable to present, presenters must notify session chair prior to the session.
5. Interviewers and interviewees must be registered for the conference.
6. Only those with a conference or guest badge will be admitted into any conference activities; this rule applies to children as well.
7. Participants are not to engage in:
  - a. Any inappropriate actions or statements based on individual characteristics.
  - b. Harassment or disruptive behavior of any kind.
  - c. Enabling or encouragement of any behavior that is prohibited.
  - d. Photographing, videotaping, and/or audiotaping of any presentations unless permission is expressly given by the presenter(s).
  - e. Conducting or participating in Interviews in non-public spaces (e.g., hotel rooms).

Potential violations should be reported to the DSI Executive Director, Vivian Landrum at [vlandrum@bauer.uh.edu](mailto:vlandrum@bauer.uh.edu). Complaints will be promptly investigated and if substantiated will result in sanctions. Sanctions may range from verbal warning, ejection from conference, revocation of membership and notification of appropriate authorities.